

READS Minutes 7/15/2016

Present: Myra Emmons, Emily Weiss, Caitlin Stevens, Diane Mayr, Ann Hoey, Mat Bose, Nancy Miner, Kate Thomas

Absent: Kersten Matera, Beverly Pietlicki, Katherine Dormody

Meeting called to order at 10:01

1. Approval of minutes: motion made by Emily to approve, seconded by Mat
2. Myra Emmons and Katherine Dormody have agreed to be co-Past Presidents. Will take care of awards and nominations.
3. Beverly Pietlicki has been voted in as Vice President/President Elect.
4. Positions needed to be elected:
 - a. Web coordinator (currently filled by Kersten): we need to define the position. Should include working on a READS Facebook page and updating the master calendar on the NHLA website. Myra will contact Julie Steenson at Greenfield about possibly being the Web coordinator.
 - b. Public Relations: had been merged with Vice President position, but should be reconsidered as the VP has several other duties.
 - c. Possibly form a public relations committee that includes VP, Web coordinator, and membership chair.
5. Go To Meeting was approved by the NHLA board so we will be able to use it. Programming committee should also be able to use it. Limited number of users at one time, but our meetings most likely will not exceed that number.
6. Treasurer's report: Bill for KitKeeper due shortly: \$475, which we had budgeted for. Mat will check with Plymouth Rocket about this.
7. Membership: 153 members. WildApricot previously listed a different number (180 something), but this was not accurate so don't be alarmed at the lower number. Instead Emily downloaded into Excel and got the more accurate number. Emily will pull together numbers on a graph of how membership has changed over the last few years.
8. Programming committee: 4 people on the programming committee, down by about half and dissatisfaction among members (due to some communication issues with the board). There is a lot to do for the conference.

. Held in Hooksett on September 23rd; food options need to be figured out. Mat will help Kate by contacting Robie's catering service.

a. Raffle baskets needed. Mat will work on a basket from Teas for You in Bedford; Nancy will make up one or two baskets (Lindt chocolate); Emily and Caitlin will put together a knitter's basket. Kate also mentioned a \$100 gas gift card raffled off to people who carpool.

b. Registration must be done through WildApricot--directive from the NHLA board. Myra and others request to allow libraries to register multiple at once--it's very difficult and annoying to have to send multiple checks and enter credit cards multiple times.

c. Contact Mat or Mark Glisson at Hooksett for speaker A/V needs.

d. Ann suggested that the different sections talk to each other and work out when conferences are held to avoid overlap. (Our conference is the day after the YALS fall conference.) Section presidents should contact each other just before booking conferences.

e. We will have a sign up sheet and announcement asking for new program committee members at the conference. Emily will also send an email to the READS membership asking for either one day help just for the conference or to join the program committee. Other READS committees can also write up descriptions and put out sign up sheets: PR, programming, etc. Myra will contact Lori for more information about PR duties.

f. We will have the intro video for KitKeeper running at the fall conference. At the same table, we'll have an explanation of the logo contest, and sign up sheets for READS committees with descriptions of each committee.

9. READS-to-Go: discussed responsibility for KitKeeper. READS-to- Go: discussed responsibility for KitKeeper. Diane recommends that the Executive Board should take over the KitKeeper duties, for reasons stated in her report. Mainly, there will always be an executive board with members but the READS-to- Go committee can have higher turnover and may not always exist; also their mission is to read and review books to be potential kits.

a. Mat, Brianna, and Martha at Hooksett have been working on getting KitKeeper ready to go, and it is close to being ready. Mat suggested that at least one READS-to- Go committee member should be involved in KitKeeper since they know how things work within the committee. This was felt to be important by the Executive Board, and the board agreed to help find replacements if Brianna and Martha have to leave the committee. It will be clearly stated on the website that all KitKeeper questions should be directed to Brianna as the primary contact person, NOT the RTG committee in general.

We can evaluate use of KitKeeper after one year.

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- b. Mat has created an announcement for a practice version of the site that he will open up to the Executive Board for about a month to be able to try it out and individual libraries can check and update their information. Then Mat will ask people to input their bookings for their READS-to-Go kits.
- c. It was suggested that we send a yearly email or postcard about KitKeeper (use email listed in KitKeeper contact information).

10. NHLA Conference Committee Liaison: Discussed conference planning ideas. Caitlin will work with board members to submit proposal ideas via the website, as the conference organizers have put out a call for proposals this year.

11. Ann, Role of READS in Senior Services: Ann will be a panel member for the READS fall conference.

a. Ann suggested that the READS website host a gathering place for program ideas for adults and seniors, like YALS does. We looked at their template and it looks great. We can show it at the fall conference so people are aware of it. We will add it to the READS website.

Table approval of changes to bylaws.

Meeting adjourned at 12:25.

Next meeting will be on September 16th at 10:00 am in Concord.

Respectfully submitted,
Caitlin Stevens (substituting for Kersten Matera)