

# READS

REFERENCE AND ADULT SERVICES SECTION

READS Executive Board  
Meeting place: Local Government Center

## Meeting Minutes Friday, January 13, 2017

**Present:** Emily Weiss, Kersten Matera, Mathew Bose, Eileen Gilbert, Nancy Miner Smith, Caitlin Stevens, Scott Campbell

**Absent:** Diane Mayr, Myra Emmons

**Call to Order:** Nancy called the meeting to order at 10:15

**Approval of Minutes:** Nancy MOVED to accept minutes Mat seconded. MOTION passed.

**Treasurer's Report:** Mat went over the Treasurer's Report. A donation in Trisha's name was made to a Rye Senior SERVE, Inc. Proposed budget: Mat bumped up the conference line for the Fall Conference next year. The READS-TO-GO line was also bumped up (next year they'll need some more bags – and with the continuation of KitKeeper (we renew in July) it's good to have more funds available for them. KitKeeper doesn't have a set pricing scale and they haven't given us a straight-forward answer on what our renewal costs would be. Mat will call them to ask again. NHLA's Treasurer needs our approved budget in the Spring, so we don't have to finalize the budget yet. The board will look over the proposed budget and email Mat if we have additional questions.

### EXECUTIVE BOARD REPORTS

**President's Report:** Nancy did not make it to the NHLA meeting because she is short staffed. She is planning on going this month. NHLA has restructured their organization. They are also hoping to come up with a new logo, for which they've budgeted \$500. NH Libraries will eventually be joining the DPLA and NHLA is working to remain informed about the progress on that. Nancy is still keeping in mind that READS would like to get the dates of other conferences so we can better plan our own offerings. The NHLA Spring Conference will be Thursday March 30<sup>th</sup>. It would be good if we knew the dates for the Fall Conference.

We are still considering our marketing strategy and our persistent questions linger: How do we disseminate information to our member and Adult Services Librarians? How do we get the word out to people? Emailing members, newsletters? Facebook?

**Vice President:** Beverly made the suggested revisions to the bylaws:

- Article 4: Section 2 - There was a suggestion to allow the board to appoint an interim officer instead of sending it to the membership for a vote.

- Article 4: Section 3 – Regarding the duties of the Vice President, there was a suggestion to take out serving as Publicity Committee person
- Article 6: Section 1 - There was a suggestion to add/reinstate the position of a Publicity Committee as one of the standing committees

Beverly is going to work on an email to members about the bylaw changes. Kersten will send it out.

**Membership:** 25 members have renewed. 4 renewals are pending. An email went out to members reminding them to renew. Included in the email was a tribute to Trisha and also a request for people who might be interested in participating in READS.

**Programming:** We are so grateful that Eileen is on board with us! Four Spring Roundtables have been scheduled. Eileen will be contacting Marilyn to get a login for to Wild Apricot. She will attempt to set up the Roundtables as events so that members can sign up for the Roundtables using Wild Apricot.

The Program Committee will also try to set up some pre-reading for Roundtable discussion leaders. The topic of Roundtables this year is Book Discussions: leading/hosting/etc. We are in need of discussion leaders and READS hosts (duties would include registration and/or taking notes). It would be good to have 2-3 READS people help at each Roundtable. We are not going through Coops this year because, at Coops, you often get directors. The Roundtables target more front-line staff. In Hooksett, Martha and Bryanna would be good hosts, especially considering the involvement they've had with KitKeeper. Nancy volunteered to lead the discussion at the Lane Memorial Roundtable.

Some topics which could be addressed at the Roundtable: discussion about community-wide reads, sending a librarian to senior centers to facilitate discussion, Cookbook book groups, Science fiction book groups. We should also remember to incorporate KitKeeper into every Roundtable.

One of the possible ideas for the Fall Conference is a program on the DPLA. We discussed having a keynote speaker from outside/inside the state. Chilis and YALS both do lunch-in speakers. Dan Chesney maybe? He's a good speaker. Eileen is also looking for a place to host the Fall Conference. Nancy/Durham said yes, they could host.

We talked about reaching out to the Paralibrarians Section and asking them what they would find helpful.

**READS-TO-GO:** (Absent - sent report)

Mat brought a proposed KitKeeper flyer he's hoping to send to NH libraries in an effort to reach anyone who has not yet been informed about KitKeeper. Scott will work on printing and distributing these (state van). We talked about buying official van distribution labels from the state (\$15).

Kersten will contact Diane about adding a KitKeeper link on the menu bar.

**Past President:** (Absent)

**Conference Committee Liaison:**

Caitlin attended a meeting at the Sheraton on Wednesday. She submitted the following programs for the Spring Conference:

- Unusual R.A. techniques (which would be a panel – passive R.A. techniques – setting up displays – Books and Brew (in Concord) which they do at True Brew – Book Bingo (Concord) – GoodReads Group – Getting the most out of NoveList)
- Speaker: Duncan Smith (President of NoveList)
- Best practices for managing volunteers (Nancy and Beverly will be on that panel – going to ask Ann Hoey and/or Lori Fisher to either join or recommend other people for the panel)
- Hillstown Coop doing a *Take Time to Read* initiative – stickers, book talks, library reads, advanced reading copies. Doing a tea about *Taking Time to Read*. Stickers on give-away books that you take to town pool, etc.
- An Ignite program. One of the presentations (Mary Danco) could be on Serialized Books (e.g. Dickens being released one chapter at a time). Ignite programs usually present a number of programming ideas, 5 minutes per presentation. We will need 8-9 more for an Ignite session.
- Intellectual Freedom committee talked about possibly partnering with READS for a Roundtable discussion on becoming more aware of self-censorship. Maybe, without knowing it, you've been collecting books more on one end of the political spectrum?
- Any programs on Fake News? (There was recently an article in *School Library Journal*) Derry library is working on a program for Fake News. This is a huge opportunity for librarians to boost our profession. How can libraries lock into that? Could we get a journalism professor? Scott recalls a professor at UNH that he'll try to remember.

## OLD BUSINESS

**KitKeeper update:** Mat had thought about making a training video. Maybe rather than a video, we could do a link to a help file/documentation. Emily is going to try to generate help files for KitKeeper tracking. We also talked about a short, 5-minute presentation at the start of the "What You're Reading" program at the Fall Conference.

**Logo update:** Submissions from the Logo Contest were presented. We had 10 entries. (A couple were multiple entries from individual designers.) The name of the logo creators were not revealed to the board while the submissions were judged. The board chose Myra's design. Scott talked about sending it out to a graphic designer to create a vector file. Kersten will email Myra and CC Scott to see if she worked with the graphic designer for Hillstown. Nancy will send Kersten some text to send on to those who submitted to thank them for their submissions. Kate Binder's name was picked at random as the Common Man gift certificate winner.

**Fall Conference wrap-up:** We talked about setting up guidelines for people to be mindful of their timeframe. Nancy is going to draft some guidelines.

**Public Relations chair:** ((Scott, is this you, or are you still dabbling with the idea of becoming one of us?))

**Website coordinator:** (vacant)

## NEW BUSINESS

No new business

**Adjourn:** Nancy MOVED to adjourn. Emily Seconded. MOTION passed. Meeting adjourned at 12:07.

**Next READS Executive Board meeting:** March 10<sup>th</sup> at 10:00 am.

Respectfully submitted,

Kersten Matera  
READS Secretary