

NHLA - Reference and Adult Services Section
READS Executive Board
Local Government Center
Library
Friday, August 17, 2012

Present: Erin Apostolos, Lori Fisher, Carol Roberts, Diane Mayr, Deann Hunter, Caitlin Andrews, Tara Thomas, Mary Cronin

Absent: Myra Emmons, Pat Fickett, Kersten Matera

Call to Order: Tara Thomas called the meeting to order at 10:06 am.

Approval of Minutes: Erin Apostolos MOVED to approve minutes of the June 15, 2012 executive board meeting with typos corrected. MOTION passed.

Treasurer's Report: Deann Hunter reported few changes since the last meeting. Fiscal year 2011-12 budget ended overspent by \$273.94 due mainly to unanticipated costs associated with Fall Conference 2011. Program committee has carefully planned budget for 2012 Fall Conference with this in mind.

Executive Board Reports

President: Myra Emmons was not present, but submitted a written report prior to today's meeting. It was noted a draft statement for mileage reimbursement was not available at this meeting, and will be looked for at the next meeting.

Vice President: Tara Thomas prepared the Bylaws changes for review under New Business.

Public Relations: Lori Fisher reported a busy summer has kept her from making regular posts to the READS website. She and Caitlin Andrews will work out a plan for making regular posts in September. Lori brought in sample folders for Fall Conference attendees. Folders were donated by Pat Fickett's husband, and Lori made labels to cover the brand name on the folders. Doing this will cost at most \$50. Lori will get them to Erin Apostolos by mid August. Lori and Kersten will coordinate sending next newsletter to members. Lori feels Membership Chair shouldn't be responsible for all content, Board Members were asked to contribute something twice a year for newsletter. Erin asked for a reminder for when it's time to send in newsletter material. Deann mentioned that Granite State Libraries is another newsletter to send READS publicity.

Membership: Kersten Matera was absent from today's meeting, but sent in a report ahead of time. Erin noticed that YALS charges nonmembers \$10 more for conference than members.

Programming: Erin Apostolos reported that Programming Committee is getting ready for Fall Conference. She plans to provide conference directions with parking instructions, including

a map marking locations of lots for shuttle, two weeks before conference. Erin will look into placing signs at parking locations.

READS-To-Go: Diane Mayr will prepare a contract for READS-To-Go kit host libraries for the next meeting. One kit is lost. A discussion of replacement cost followed since this kit was sponsored by NHLA. Lori Fisher passed on compliments to READS-To-Go committee on kits and selection available. Lori asked if NHLA Advocacy Committee should be asked to publicize READS-To-Go kits.

Past President: Pat Fickett was absent from today's meeting, but sent in a report that Award of Excellence has three nominees.

Conference Committee Liaison: Caitlin Andrews reported on next NHLA conference in 2014. Randy Brough and Jen Hinderer will co-chair conference committee. Plans are to have a 2-day conference, then a 1-day conference on alternating years. Hiring a conference coordinator was found to be expensive and still left need to have librarian volunteers to plan programs. Discussion about combining efforts with NHLTA, NELA, and NHEMA followed. NHLA would like to plan a 1-day event in 2013, but needs volunteer or team of volunteers to get it going. Tara asked what the topic for a 2013 conference will be; Lori said it will be discussed at next NHLA board meeting. Diane Mayr noted that NHLA members should be polled before a conference is planned in cooperation with another organization, everyone agreed.

Old Business

Award of Excellence update: See Past President, above.

Fall Conference update: All set, see notes under Programming, above. Carol Roberts will be ready to take over as Programming Chair. Carol gave her home email address to the group, it is a better way to contact her. Carol asked if speakers need to register. Erin had already contacted them. They need to register in order to have lunch choice, and mark "no fee" on form.

Ballot Prep: Tara asked for a review of the Bylaws changes she prepared. No changes. Mary asked how many members needed mailed conference brochures since they will also get mailed ballots. Lori thought about 20. Mary will prepare ballots, Lori will proof before they are sent on August 27. Deann sent Mary the bios for the two candidates for election, Katherine Dormody and Deann Hunter.

New Business

NHLTA rate for READS conference: A discussion about this request resulted in consensus that this is an NHLA issue, not a section issue.

Pinterest as a tool for READS: Diane Mayr has set up a Pinterest account for her library. Erin has joined as an individual and finds Pinterest useful for saving good ideas for hobbies. Diane

noted it seems mostly women use this tool. She uses Pinterest to bookmark and share good ideas. There will be a short demo on Pinterest at Fall Conference. Diane will talk about how she is using it and give examples of how other libraries are using Pinterest.

Other Business

Programming ideas: Erin thinks a program on “appropriate behavior” and related library policies and practices would be a good topic for a future READS program. Another topic she suggested was how to properly and lawfully report library budgets in town reports. Lori noted that this is a topic brought to her attention as NHLA President, and a meeting is in the works with NHLA, Local Government center, and Assistant AG Terry Knowles to discuss revising the LGC’s “Basic Law of Budgeting” handbook and workshops to include libraries in its coverage of municipal budgets. Time will be needed to clarify and coordinate writing it. Lori plans to make this her NHLA Past President task.

Adjourn: Tara Thomas adjourned the meeting at 11:21 am.

Next READS meeting: November 16, 2012 at 9:30 am.

Respectfully submitted,

Mary Cronin