

READS

Reference and Adult Services
A Section of the NH Library Association

August 27, 2012

OFFICIAL MEETING NOTICE

The READS Annual Business Meeting will take place on Friday, October 26, 2012 from 9:30 to 10:00 A.M. as part of the READS Fall Conference.

The READS Fall Conference will take place at Samuel Read Hall at Plymouth State University. Registration forms have been sent to READS members, and can be found online at <http://reads.nhlibrarians.org/events/fall-conference/>.

PROPOSED BYLAWS CHANGES

The following proposed bylaws changes are being recommended by the READS Executive Board. The change to Article II allows for more flexibility in the way READS offers programs to its members by eliminating reference to specific delivery formats. The changes to Article IV specify Executive Board officers' responsibilities for developing and managing the annual budget. All of READS Bylaws can be found at <http://reads.nhlibrarians.org/about-reads/mission-and-bylaws/>.

Note: These changes require the affirmative vote of two-thirds of READS members present at the Annual Business Meeting on October 26, 2012.

Changes to Bylaws are indicated by **underlined boldface** for additions, and ~~strikeout~~ for deletions.

ARTICLE II. Objective.

The objective of the Reference and Adult Services Section is to disseminate information and advocate for matters pertaining to work in

- reference
- adult services
- circulation
- technical services
- interlibrary loan
- readers' advisory
- collection development ~~and~~
- adult programming

In addition to an annual conference, various ~~Discussions, workshops, and other types of~~ informal formats will be used to educate, empower and provide opportunities for collaboration.

ARTICLE IV. Officers.

Section 3.

The duties of the officers shall be as follows:

A. The President shall conduct all meetings and, with the advice of the Executive Board, shall appoint any special committees as necessary. The President shall be an ex-officio member of each committee, voting only in the case of a tie. The president shall represent the Reference and Adult Services Section to the NHLA Executive Board. **The President shall ensure fiscal oversight of the annual budget in cooperation with the Executive Board.**

B. The Vice-President/President-Elect shall assume the responsibilities of the President in the absence of the President. Vice-President/President-Elect shall serve as parliamentarian and shall coordinate all bylaw revisions.

C. The Secretary shall notify all Executive Board members of Board meetings, shall keep minutes of all general membership and Executive Board meetings and forward these to the Reference and Adult Services Section President.

D. The Treasurer shall keep and report all necessary and proper financial records, and shall work with the NHLA Treasurer to manage READS finances. **The Treasurer shall draft and submit an annual budget for approval to the Executive Board. The Treasurer will forward the approved budget to the NHLA Treasurer.**