

NHLA - Reference and Adult Services Section  
READS Executive Board  
Local Government Center  
Profile Room  
Friday, February 15, 2013

Present: Deann Hunter, Lori Fisher, Katherine Dormody, Diane Mayr, Myra Emmons, Caitlin Andrews, Kersten Matera, Mary Cronin, and nominee for READS Interim President Cathy Vincevic

Absent: Carol Roberts, Pat Fickett

Call to Order: Acting President Myra Emmons called the meeting to order at 10:04 am.

Approval of Minutes: Katherine Dormody MOVED to accept the minutes of the January 18, 2013 Executive Board meeting as presented. MOTION passed.

Treasurer's Report: Deann Hunter reported not much new since last meeting, \$630 income from memberships, 7 cents in interest, no expenses. Balance is currently \$3,281.92.

#### Executive Board Reports

President: Myra Emmons introduced Cathy Vincevic of the Gordon-Nash Library in New Hampton, a nominee for READS President. Myra Emmons MOVED to appoint Cathy Vincevic as President of READS, to complete this year's term. MOTION passed. Katherine Dormody asked about the status of Myra Emmons' and Pat Fickett's offices with this appointment. Myra Emmons will now be Past President (but will chair the rest of today's meeting), Pat Fickett is Past Past President. Introductions and welcome followed. Myra will report the changes at next week's NHLA Board meeting.

Vice President: No report.

Publicity: Lori Fisher provided a written report. No inventory was used. There are enough pads and pens for the upcoming Roundtable programs, but more will be needed if they will be provided at the NHLA one-day conference on May 31. Lori will order pads as she has in the past, and bring some sample pens to the April meeting to replace the style last ordered. Lori will coordinate with Carol Roberts to get the READS banners to the Roundtable locations on time. Lori thanked Mary for getting Roundtable info on READS website.

Membership: Kersten Matera reported that Cornerstone was late getting Membership list to Jennifer Hinderer (NHLA Membership Chair), who then forwarded list to Kersten. There are 162 members, with 55 members from last year who have not yet renewed. Kersten will send out welcome letters to renewing members and reminders to those who haven't renewed. Lori Fisher feels it would be good to follow up with Jen Hinderer to make sure membership lists are provided

by Cornerstone in a timely manner. Myra suggested that conference registration forms should include a way to become a member of NHLA and READS. Tricia Quinn, who is collecting registrations for the Roundtables, will need an updated membership list. Kersten noted that READS' acronym was not spelled out on this year's NHLA Membership form, and asked that it be done on next year's. Everyone agreed that all the sections' acronyms (CHILIS, YALSA, ITS) be spelled out. Diane mentioned past discussions about making READS (and its name) include more the Adult Services and Reference. Myra noted that branding is an issue.

Programming: Carol Roberts provided a written report prior to today's meeting. The Roundtable flyers have gone out, mailing was delayed due to delay in getting Membership list. Mary brought in the February 2013 issue of Business NH magazine, which has a list of conference venues in NH. Lori will scan and send article to Programming committees for all sections.

READS-to-Go: Diane Mayr said that there are 2 more kits than she reported in her written report, 98 total now. Over 100 titles have been assigned. They have run out of titles for the meantime, waiting for paperbacks to be released. All of the NHLA grant money has been expended. Diane will write a report on the grant for the NHLA Board. When the 100th kit is added to NHU-PAC, some sort of celebration will be planned. Everyone thought that doing a 100th kit celebration at the NHLA one-day conference would be nice.

Past President: Pat Fickett gave report for Myra Emmons to pass along. Pat will update the Award of Excellence nomination form and forward to Mary Cronin to add it to the READS website. Lori will include copies of the nomination forms with publicity materials she is sending to the Roundtables programs.

Conference Committee Liaison: One-day Conference will be discussed under Old Business.

#### Old Business

Budget: Deann provided a draft budget for 2013-14, and reviewed it line by line. Spring Roundtables line was reduced since partnering with coops this year saves on refreshments expenses. Annual meeting line was reduced due to mailing fewer ballots with online elections. READS-to-Go was reduced since book bags won't need to be purchased in the next year. Programming will be increased to \$3,700 as recommended by Carol Roberts based on her research into conference venues. Lori feels that there is no need to purchase a fourth banner yet, this is the first year there will be four Roundtable programs, and we are not sure if that will continue. Lori Fisher MOVED to adopt the budget as presented with change to \$3,700 for Programming. MOTION passed.

Spring Conference plans: Caitlin Andrews went over the plans made at last month's meeting for those who weren't there. Mary Cronin has contacted David Vinjamuri (Forbes columnist whose recent articles on libraries caught our attention), who has agreed to come as keynote speaker. He will waive his speaker's fee for weekend accommodations and mileage. While waiting to hear from Pat Fickett's sister who may be able to offer a place, a budget for Mr. Vinjamuri's

attendance was discussed and decided: \$400 stipend (for meals), \$525 for two nights' accommodation, \$325 for mileage. Myra will request a budget of \$1,250 at the NHLA Board meeting next week. Hooksett Library will not charge for use of the facility, lunch will be paid for by attendees who choose it, \$10 charge covers cost. Lori will make arrangements for lunch. Panelists will get free lunch. Deann Hunter will contact Diane Lynch, President of NHLA to see if there will be need to be a business meeting at the conference. After discussing the schedule, the lineup for now is: 9-9:30 registration, 9:30-10:45 keynote, 11:00-12:15 space planning with presenters Tom Ladd and Ann Hoey, 12:30-1:30 lunch, 1:30-3:00 panel on incorporating e-collections. One other person will be found to speak at space planning session, someone who has recently done a renovation (New Boston?). Afternoon panel will include people who can share experience with Freegal, 3M ebooks, Axis 360, Streaming video, OverDrive Advantage. Chris from Meredith Public Library will be asked to moderate this panel. After brainstorming about a title for the conference, "Creating Space: Why Libraries Matter" was chosen. Lori will make a mockup flyer for the conference using last year's template to bring to the NHLA Board meeting next week. Flyers should go out at the end of March/beginning of April. If a business meeting is needed, it will be added to the schedule. Hooksett Public Library's meeting room can hold 140 people. Lori will ask Heather Shumway Rainier if another room could be available for lunch time spreading out/overflow. The NHLA Board will determine if fee beyond those paying for lunch will be required. Lori will email Mary and Caitlin after the NHLA meeting about their decisions regarding the proposal for the conference.

#### New Business

##### Goals for 2012

1. Plan and coordinate the one-day conference for NHLA.
2. Fall conference
3. Survey: Kersten hopes to get more people to take a survey on READS program topics next time. A prize may be offered as incentive.
4. Encourage participation in Executive Board and committees: After her search for an interim President, Myra feels this is an area that needs attention. All agreed that this is a "good goal." Ideas for how to do this, and the larger idea of promoting service to the NH library community, included having a short "meet the board" session at the Fall Conference, to highlight the benefits of this level of participation in our own and others' professional development.

Other Business: Lori Fisher reported one negative comment from a librarian to her sending the announcement about the upcoming Roundtable programs to the NHLTA listserv. Katherine said her Trustees appreciated finding out about the programs. After a brief discussion, it was decided that improving communication within the NH library community is a good idea, and showing that librarians are taking responsibility for their own professional development is a good thing.

Mary Cronin noted that the date for sending ballots should be changed to August 26 on the READS planning calendar. Myra will make the change.

Adjourn: Myra Emmons adjourned the meeting at 11:54 am.

Next meeting: April 19, 2013.

Respectfully submitted,

Mary Cronin