

OVERVIEW

This email to the READS Executive Board includes 3 attachments in addition to this summary. It will provide background information for the Board as the discussion of future READS Round Tables comes to the table at the June 2013 meeting. The information here may also encourage a statement or policy from the READS Executive board regarding same.

In this email, you will find **a copy of the brochure for 2013 Round Tables** in which you will see the fee structure for the recent Round Tables; **a blank copy of the evaluation form** used at all Round Tables; and **a 19 page document which reports the results of the 144 evaluations received from the Round Tables** in 2013.

- The copy of the brochure is provided so that all can see the way the fee structure was presented and implemented for this year's Round Tables.
- The evaluation form is targeted to provide input for future planning and to the Round Table process in general. This year, 2013, was the first year in which all READS Round Tables were located at co-op meetings.
- The 19 page document is provided in its entirety so that the Executive Board members may have a complete picture. However should you just want to review answers which address the style of Round Table, please direct your reading to Questions 3, 5, & 11.
- In a separate email survey to hosting libraries the following results :

All 4 hosts request monitoring of size of group; 2 did not have an issue with refreshment expenses/1 library received money from their co-op/and 1 library stated it would be nice to have a stipend for refreshments.

The READS Program Committee is charged with providing three Round Tables in the Spring of the year. Recent attendance at Round Tables had been low, so in 2013, Committee sought co-op based Round Tables. This avenue increased the attendance and brought in revenue. Sponsorship by co-op brings many advantages in that the planning and moderating is shared, multiple locations are served, and the providing of refreshments is also shared.

The population is eager for such sessions. In the absence of a full blown Spring conference such as we have seen in the past, interest in READS programs is sure to remain strong.

READS PROGRAM COMMITTEE RECOMMENDATIONS

- Continue to plan Round Tables as co-op based *or* geographic based, depending on the situation. In other words, do not limit to co-op based or to geographic based.
- Round Table planners should be cognizant of the number of attendees – input on capacity will be sought from the director of the hosting facility. In the planning stages, a cut off number would be established and communicated with the Registrar.
- The Registrar will verify READS membership upon receipt of each registration form. If the attendee is not a READS member the Registrar will contact the person before finalizing their registration.
- The Program Committee suggests reimbursement is not necessary from READS for co-op based or geographic based Round Tables. Co-ops govern themselves and can decide how to provide for refreshments within their group.

READS PROGRAM COMMITTEE REQUEST

The READS Program Committee respectfully requests that the READS Executive Board review the Round Table policy and find that

- future sessions may be co-op based or geographic based
- expenses for refreshments be shared within the co-op