

NHLA - Reference and Adult Services Section  
READS Executive Board  
Local Government Center  
Library Room  
Meeting Minutes  
Friday, February 20, 2015

Present: Carol Roberts, Mathew Bose, Kersten Matera, Caitlin Stevens, Rebekka Mateyk, Diane Mayr, Corinne Chronopoulos, Katherine Dormody

Absent: Rebecca Crockett

Call to Order: Corinne Chronopoulos called the meeting to order at 10:03 am.

Approval of Minutes: Carol Roberts MOVED to accept minutes Mat Bose seconded with an edit of the January 16, 2015 minutes. MOTION passed.

Treasurer's Report: Discussion of how much the conference will cost since it is a joint conference with NELA. There will be no income from the conference. There were two transfers for membership funds for \$285. Do we want to budget for the RTG Eventkeeper or similar system. The budget year is July to June 30.

Added an agenda item to old business to discuss the program budget. We need to budget for Session meetings for the Fall conference. The budget was changed to \$600 for the Fall conference program and \$400 was added to the RTG budget line. There was discussion about having a revenue budget and membership renewals. RTG will be purchasing RTG bags this year for about \$475.

The Executive Board budget line of \$100 will be moved the RTG line.

We will consider a proposed revenue budget at the next meeting.

Approval of Budget: Corinne Chronopoulos MOVED to accept 2015/16 budget. Carol Roberts seconded. MOTION passed.

Due to the change in the budget line items and the proposed revenue budget, the budget approval motion was withdrawn.

#### Executive Board Reports

President's Report: NELA is October 25-27, 2015 in Manchester, NH. READS will have no revenue from this conference.

The Paralibrarian section is finalizing the review certification guidelines and bylaws. The

bylaws will be reviewed at the next meeting regarding the publicity committee and adding the tasks to the VP office.

Vice President: There was no report.

Publicity Report: The report was combined with the President's report.

Membership: Kersten Matera reported we are currently using Wild Apricot. Wild Apricot can be used to set up events. We have 98 READS members. The newsletter was sent on February 18.

Programming: Carol discussed the program committee and the new members. The spring Roundtables registration opened on February 2. They will take place on March 12, March 16, April 8 and April 13.

READS-to-Go: Diane Mayr reported that the Americanah kit was funded. They have a total of 142 kits.

Past President: Katherine reported that the 2015 nomination form has been posted on the website. Caitlin and Corinne will help with the nomination committee.

Conference Committee Liaison: Caitlin Stevens attended the NHLA meeting. There are fifteen people on the NELA/NHLA Committee. We need to submit the payment form by April 1. NE librarians that lead a program receive complimentary registration. The speakers agreement was discussed. The next committee meeting is March 20.

Caitlin needs to take program ideas back to the committee. We reviewed the ideas discussed at the last meeting.

Conference topics that will be taken to the Committee: Table talk: Natalie Ducharme at the Kelly Library may be available to discuss reorganizing the non-fiction collection. Customer Service in the library. Caitlin will follow up on who the keynote speaker will be and if they will be available for a program. Michael Stephens and David Vinjamuri were mentioned. Table talk: on libraries building partnerships in our communities.

Old Business

CEUs: READS will provide certificates to program attendees. This is relevant due to the need for certificates in the Paralibrarian section. A checkbox will be added to the registration form for Roundtables and other programs. We will gather Bobbi Slossar's certificate and others so we have a certificate to send out.

They will discuss EventKeeper at the next RTG Committee meeting. Mat will followup with

Eventkeeper vendor.

New Business:

Next READS Executive Board meeting: Friday, April 17 at 10:00 am.

Adjourn: Carol Roberts MOVED to adjourn the meeting, MOTION passed. Adjourned the meeting at 11:20 am.

Respectfully submitted,

Rebekka Mateyk  
READS Secretary