

READS

REFERENCE AND ADULT SERVICES SECTION

READS Executive Board
Meeting place: LGC

Meeting Minutes - Draft November 18, 2017

Present: Emily Weiss, Kersten Matera, Mathew Bose, Caitlin Loving, Beverly Pietlicki, Betsy Solon

Absent: Diane Mayr, Eileen Gilbert, Nancy Miner Smith

Call to Order: Beverly called the meeting to order at 10:22AM.

Betsy read our mission statement.

Approval of Minutes: Emily MOVED to pass the minutes from the 7/14 meeting, Mat seconded. MOTION passed. (Betsy abstained from voting.)

Treasurer's Report: Income and expenses reported are primarily from the Fall Conference. We bought a new Award of Excellence plaque. We didn't take in as much for the conference this year – happened to be a lower turn-out because of the timing (it was a Tuesday, day after Columbus Day and also a day when NELA/NHLA was meeting). We have a \$600 catering credit because the catering company doesn't reimburse.

EXECUTIVE BOARD REPORTS

President's Report: Not much to report. Talked about the READS manual (Kersten will forward that to Beverly and Betsy).

Vice President: Nothing to report but she's here at her first READS meeting.

Membership: 188 active members.

Programming: (Absent. Sent report.) Do we want to think about doing a Fall Conference in September? We've done this in the past on a Friday. Would ITS be interested in working on a mini-conference in the spring? This could also take care of the catering credit. Mat is working with the ITS folks and putting them in touch with our Programming Committee. Mat will keep updating us. Maybe a main speaker in the morning, short break and then our IT people could give some lightning sessions on what they are doing in their libraries. Could we do this in May? There is no NHLA Spring conference – so this could be a good time.

Kersten will send out the 2018 Spreadsheet for READS meeting dates.

READS-to-Go: (Absent.)

Past President: (Absent.)

Conference Committee Liaison: NHLA is doing a conference every two years. Caitlin is still waiting for someone to take her position. Years ago, the Past President used join for the planning of the NHLA conference. From the 2013 version of the READS handbook (we've updated since then) – in that version, the Job Description for the Vice President is that they join with the planning of NHLA conference. It's not a huge time commitment because it's every two years – we could put it back with the Vice President duties. (So, every other year, the Vice President would haven't that much to do.) Caitlin is working with Dara and Denise to put together a manual on how to plan a conference. Would be great for a librarian who is new to the field because you get to meet a lot of new librarians.

Public Relations: (Absent.) Inviting Kim Gabert to a READS meeting to talk about NHLA's Social Meeting strategy.

NEW BUSINESS

Newsletter: Send out a link to the KitKeeper video along with the other content. Can we put the video on READS or do we have to have a YouTube channel.

Emily can send out the newsletter with WildApricot. Could we send this out quarterly? Could we do bi-monthly? Newsletter could go out with event announcements and librarian resources. Emily could put out a call for content and we could talk about what's going on in our libraries. For this upcoming newsletter, Emily will link to Fall Conference resources on the READS website along with the content that Mat sent around for us. We could have an organized template/content for each month.

Newsletter content ideas:

- Talk about a new program which has been posted to the READS Programming page
- Come up with some guidelines for keeping people informed with what we are doing
- Highlight a program from another library in the state
- READS-To-Go could have a column of new addition
- Tip for the Month.

NH Literary Award: The Center for the Book has a multitude of programs; one of them is the NH Literary Award. New Hampshire's Writers' Project has been spearheading it for years – but, they can't do it this year and Mary Russell may be looking for a panel of judges. There might be a need to readers to judge these books. If there is a need for judges of these fiction or non-fiction books. Would READS be willing to put out a call for judges? In January we'll have more details.

Old Business:

Adjourn: Mat MOVED to adjourn. Caitlin Seconded. MOTION passed. Meeting adjourned 11:32AM

Next READS Executive Board meeting:

Respectfully submitted,

Kersten Matera
READS Secretary