

# READS

REFERENCE AND ADULT SERVICES SECTION

READS Executive Board  
Meeting place: LGC – Concord, NH

**Meeting Minutes**  
Friday, July 13, 2018

**Present:** Emily Weiss, Kersten Matera, Mathew Bose, Betsy Solon, Eileen Gilbert, Beverly Pietlicki

**Absent:** Diane Mayr, Scott Campbell

**Call to Order:** Beverly called the meeting to order at 10:08 AM.

**Approval of Minutes:** Betsy MOVED to accept minutes, Mat seconded. MOTION passed.

**Treasurer's Report:** We are still bringing in money from registration from spring programs. We took in about \$750 for the ITS event which will be split with ITS. We are going into a new physical year. Plymouth Rocket will be keeping the subscription amount the same this year.

## **EXECUTIVE BOARD REPORTS**

**President's Report:** No report.

### **Vice President:**

The next NHLA Conference meeting is August 14<sup>th</sup>. The conference will be held in Meredith on the lake. After the August 14<sup>th</sup> conference meeting we'll know what kind of programming is needed from READS.

### **Membership:**

We currently have 184 active members; 3 are pending. Emily sent a reminder to members who have lapsed. The newsletter was sent to members. 51% of recipients opened it.

Emily also announced that she will be resigning from the Board as she has recently been appointed as NELA's Junior Director. Emily is happy to stay through the Fall Conference so we have time to find a replacement.

### **Programming:**

The Fall Conference is being planned for October 12. Registration will open the week after Labor Day. Should we do the Round Tables in a conference year? – Or are Round Tables a fit for the conferences? Should we have Round Tables earlier, in March? – Beverly is going to see at the Conference Planning if we should do the Round Tables at the conference?

Fall Conference will include: a session on moving out of the library, working with what your building's space and using it efficiently. All speakers are planned.

We talked about the Verbal Judo conference that Mat went to (day-long workshop). Could we bring that to READS for a day-long conference next year? Maybe we could offer this workshop in lieu of the Round Tables?

Mat will look into getting Verbal Judo in March. Mat will coordinate with Eileen.

**READS-to-Go:** Absent

**Past President:** Vacant

## **NEW BUSINESS**

**KitKeeper:** Plymouth Rocket is looking in to having an article about NH Libraries using KitKeeper. According to Brianna and Martha, most of the issues have been ironed out. They also reported that a lot of the older kits which weren't as much use are now getting more attention because libraries can see they are available once they are logged in to KitKeeper. Would we want to incorporate Children's Kits? Training videos for KitKeeper? We could put them on Facebook, the READS-To-Go website or also the Resources for Librarians page on the NH State Library's website.

**Newsletter:** It would be ideal to send out the newsletter 6 times a year. The Membership Committee is happy to plug in content, but not create it. It would be good if Scott could be the contact person for all of the content, and when the content is ready, it can be forwarded to Emily. Do we have the dates/deadlines for content? We are going to aim at sending the next one out in September. Emily would prefer to have content forwarded to her by September 1.

Possible topics for the next newsletter:

- Summary of the Senior Meeting Scott had with Deborah Dutcher
- Write-up/plugin for the Conference and a link to register.

Content should be sent to Scott and CC Beverly by September 1.

**Dates of future READS events:** For purposes of having streamlining events which various library associations and sections plan, NHLA would like the sections to use a Google calendar to keep track of all the events they are planning for the next 5 years. Beverly will check in with Sylvie for further information. Eileen will try to come up with a calendar for READS events e.g. Fall Conferences, Round Tables.

## **Elections:**

Mat is amiable to being Treasurer for another 2 years. Kersten will put him on the ballot along with our Vice President nominee. Ballots will be sent out in August.

**OLD NEWS:**

**READS Handbook:**

A section about the procedures for the newsletter will be added to the Handbook. Another update to the Handbook will include the duty of the Membership Committee compiling and sending out the newsletter. The duty of Publicity creating the content for the newsletter will be added.

In order to finish updating the Handbook, Kersten is going to work one-on-one with each Committee Chair to finalize changes.

**Adjourn:** MOVED to adjourn the meeting, MOTION passed. Meeting was adjourned at 11:26AM.

**Next READS Executive Board meeting:** September 14<sup>th</sup>.

Respectfully submitted,

Kersten Matera  
READS Secretary