

# READS

REFERENCE AND ADULT SERVICES SECTION

READS Executive Board  
Meeting place: LGC – Concord, NH

**Meeting Minutes**  
Friday, March 8, 2019

**Present:** Brianna Hemmah, Natalie Moser, Sue Harmon, Betsy Solon, Kersten Matera, Mat Bose, Eileen Gilbert

**Absent:** Beverly Pietlicki

**Call to Order:** Betsy called meeting to order at 10:01am.

**Approval of Minutes:** The minutes from 1/11 were reviewed. Natalie made a moved to approve the minutes, Mat seconded. The minutes from the 1/11/19 meeting were passed.

**Treasure's report:** We looked at the budget for the new fiscal year. Since our last meeting we took in \$600 for membership. We incurred \$300 expenses for Fall program and \$150 for program support for the Spring Conference. The proposed budget adds money READS-TO-GO bags and magnets. We may be reordering magnets for the Spring Conference. There is money in the Public Relations budget which could be used. READS-TO-GO may also need money for a domain. Maybe talk about these in July to get new bags and domain name. We might order about 300 magnets? Natalie will research costs. ITS has agreed to co-sponsor Jessamyn West (aging at the library). Betsy moved to accept the budget. Brianna seconded. Budget passed.

## **EXECUTIVE BOARD REPORTS:**

### **President's Report:**

Betsy attended the phone-in of the last NHLA meeting (Go-to meeting). She has been working on finalizing the details of the Spring NHLA Conference. Betsy reserved a table on the Thursday night 5/9 at the Lakehouse Grill for our next Board meeting.

### **Vice President - absent**

Mindy sent along word that she took care of the READS Award of Excellence gift certificate to the League of NH Craftsmen and sent it to Ruslyn.

### **Membership:**

At this point, most of our members have renewed. We have 172 members.

### **Programming:**

The topic for this Spring's Roundtables is: Policy, practice and how our ideas work out in everyday life. As of Wednesday, we've had 26 people register for the event in Hooksett. There is still room available. Eileen has confirmed 2 of the 3 planned speakers for the Fall Conference. The Programming Committee is still working to find a location. The topic for the Fall Conference will be: Literacy and different kinds of literacies. Examples of programing for this event:

- making sure staff are comfortable with different kinds of literacy
- a speaker from Auburn, ME making older patrons comfortable with technology

- actual literacy and talking about ESL or adult literacy programs - also partnering with a community organization – (the committee is still working on idea/finding presenters).

The Fall Conference will be in Plymouth – not sure of an exact location yet.

Mat will reach out to ITS and propose working with them to host a program together next Spring.

#### **READS-TO-GO:**

Brianna is the new chair for this committee. 5 new kits were recently added. Kit reservations are pretty steady. There have been issues with non-library employees finding and placing holds using KitKeeper. Brianna has added verbiage to the KitKeeper website instructing visitors to browse kits and contact their librarian to reserve. This is another reason that May's presentation at the NHLA Conference will be helpful. Brianna is probably going to us Wordpress instead of Blogger to publish information on the new kits which have been added. Now that we have a website administrator, can that person add kit information? Should we wait for a new website? Most of the traffic is for KitKeeper instructions.

It would be great to post additional information about the kits to the READS-TO-GO website such as discussion questions. For now, we aren't going to create anything new. We talked about posts to the Facebook page – maybe we should just post to the NHLA Facebook for new kits added. We talked about retiring the RTG Facebook page and using NHLA's Facebook.

Deaccessioning plan – Brianna is going to be deleting things. Some kits still don't go out. And what do we do with the kits – and reusing the bags? The library which sponsored the bag also bought the books. Often libraries want to sponsor a new kit. Do we need a deaccession policy?

**Past President:** Absent and no report sent.

**Public Relations:** The newsletter went out on 2/4. There has been some reformatting (information, events, program highlight). Natalie has also sent out a call for newsletter submissions through Nhais. Natalie has been posting more on the NHLA Facebook page. She created a #READSnhla to go on all of our posts. Mindy has also passed on filler content for her.

How would we like our sessions at the NHLA conference handled – highlight them individually on the NHLA Facebook page? - Natalie will reach out to Denise about when to make that public. READS-TO-GO will start posting kit updates.

Author panel for the Spring conference – three authors have agreed to be on the panel. Brianna will moderate the panel.

#### **Old Business:**

**Contact list** – Betsy made sure all contact list was current.

**Calendar** – made updates and will post to website.

#### **Spring Conference program update:**

- Opioid epidemic – Maureen Cavanaugh (Manchester by the Sea).
  - Maureen's daughter is in recovery and they travel around the country to talk about their substance misuse. For additional resources/speakers, Maureen recommended John Burns from S.O.S. Recovery Organization.
- Reference Refresher/Ready-Reference/Readers Advisory – still need some work

- Eileen has been through 5 people and hasn't come up with a speaker.
- Sue will try to find people and be on the panel for this
- Community Authors panel looking good
- Outside the box services is also coming along well

**READS Award of Excellence** – Natalie will let Kersten know when to turn on the nomination form on the READS Website. Betsy will contact Beverly to have her kick off the process.

**Nominating Committee** – The Nomination Committee consists of the Past President plus 2 or more people that Beverly appoints. Sue, Beverly and Mat will search for Candidates. Roll of VP is a three-year term and the secretary is a two-year. Ballots have to go out 60 days before the Fall Conference.

**Invitation to NHLA President** – In an effort to keep NHLA in the loop as to what goes on at READS, Betsy will extend an invitation for the NHLA President to attend one of our Board meetings

July 12<sup>th</sup> meeting Betsy will be unavailable so Mindy will lead that meeting.

Mat moved to adjourn, Sue seconded. Meeting ended at 11:26. Our next meeting will be held at the Lakehouse Grille in Meredith, NH at 5:30pm on Thursday, May 9<sup>th</sup>. (Restaurant is part of the conference center).

Respectfully submitted,

Kersten Matera  
Secretary